## **CAMPGROUND HOST POSITION**

#### **TYPE OF WORK:**

## Duties of a campground host will include:

- Managing the flow of traffic to/from the campground, which will include greeting and checking
  in campers and other visitors; providing them with information about the park and surrounding
  area.
- Campground host will perform light to medium housekeeping activities on the campground/park grounds and facilities.
  - Cleaning campsites and fire pits
- In addition, the campground host may be involved in the operation of park facilities and in the
  collection of park revenue; assisting the park staff with traffic control during peak season;
  assisting park staff with work projects that may require medium to heavy lifting of materials;
  and other duties as assigned.

# MAINTENANCE HOST POSITION

## **TYPE OF WORK:**

The primary duty of a **maintenance Host** will be to help ensure that park restrooms are clean and sanitary at all times during your work hours 4:00pm-9:00pm.

This will be achieved by:

- Having a cleaning kit stocked and ready to go.
- · Walking through the campground checking restrooms your entire shift
- Keeping the facilities stocked properly with toilet paper and soap if needed
- Helping the staff during the day if needed (you will be notified by staff)
- Keeping the floors clean and dry if possible (sweep then Mop and squeegee if needed)
- Wash all mirrors and sinks
- Make sure all toilets are in proper working order if not got to the Ranger station and let them know to write a work order.

### Other responsibilities include:

- Daily trash pick-up in day use area 1 hr required in the evening hrs
- Maintaining cleanliness inside and outside restrooms (no trash)
- Other tasks as assigned or as needed

As a volunteer you must have a helpful willingness to help visitors on and off the clock. Cleaning the restrooms and preparing them for camper use with a smile. Take pride in knowing your restrooms are clean and ready for inspection at any time. It will also be helpful to have some knowledge about the

surroundings. This position involves exposure to outside weather conditions, standing for long periods of time, walking, bending, stooping, walking on uneven surfaces, and medium lifting.

In the spirit of volunteering you are here because you want to help. We welcome you here with open arms and need your help immensely to keep this park beautiful and clean!

# **NATURE CENTER HOST POSITION**

### **TYPE OF WORK:**

The primary duty of a **nature center host** will be to help ensure that park staff, other park hosts, campers and day use visitors have knowledge of the park's educational programs and nature center.

This will be achieved in various ways:

- Using an educational cart/table at the fishing pier and ranger station
- Walking through the campground informing campers about programs
- Keeping the facilities, bulletin boards and kiosks with up to date schedules
- Helping to staff the nature center
- Helping with educational/recreational programs
- Contacting off park hotels, libraries, and schools about our programs

# Other responsibilities include:

- Daily cleaning duties in the nature center
- Maintaining the backyard wildlife habitat
- · Other tasks as assigned

You must enjoy working and interacting with people of all ages and backgrounds- especially kids! It will also be helpful to have some knowledge about the natural history of the coast. The position involves exposure to outside weather conditions, standing for long periods of time, walking up to 1 mile, bending, stooping, walking on uneven surfaces, and medium lifting.

# **RETAIL HOST POSITION**

#### **TYPE OF WORK:**

The primary duty of a **retail host** will be to assist store staff in daily duties including:

### PIER LOCATION DUTIES INCLUDE BUT NOT LIMITED TO:

- Checking out customers, using register
- Scooping ice cream lots of it!
- Making popcorn and hot dogs in season
- Stocking shelves
- Help with rental rods and fishing passes

- Dusting shelves and equipment
- Being a presence on the sales floor, deterring theft
- Helping customers with general park questions
- Assisting with quarterly inventories if needed

### RANGER STATION LOCATION DUTIES INCLUDE BUT NOT LIMITED TO:

- Checking out customers using register
- · Cleaning shelves and other areas
- Using reservation system to assist in camping reservations
- Be a presence on sales floor, deterring theft
- Help customer with general park questions
- Assist with quarterly inventories if needed

The host position requires you to be friendly and open to the public, have a working knowledge of registers and of handling money. You must be able to talk to people, answer questions knowledgably and be comfortable watching kids and teenagers, who are most likely to shoplift. You have to make your presence known when walking the sales floor.

The job can be physically strenuous, especially at the pier; scooping ice cream can take a while to get used to. If you have physical limitations, we can try to work around it, but helping with ice cream is very important!

Thanks for your interest in being a retail host here at Myrtle Beach State Park!!

# **VISITOR'S CENTER/OFFICE HOST POSITION**

### **TYPE OF WORK:**

The primary duty of a visitor's center host will be to assist office staff in daily duties including:

- Answering phone calls to the park
- Taking reservations by phone and in person
- Selling park passports
- Helping visitors with general park questions
- Checking in cabin guests and campers during certain seasons
- Light office cleaning
- Attention to detail and patience a must!